Reference for applicants to the Master of Planning Program at the University of Calgary.

On institutional or business letterhead, please discuss the following:

1. In what capacity do you know the applicant? For how long?

2. Speak to the applicant’s potential as you see it, to participate and thrive in a graduate program that emphasizes critical thinking and creativity. What weaknesses/areas of improvement should the applicant work on in grad school to make them a more complete practitioner by the end of their Master’s degree?

3. Compare the applicant to other students you have taught/supervised/employed. Are there events, abilities, projects that you feel cause this student to stand out among their peers?

4. Please speak to the applicant’s communication abilities through writing and speaking, their ability to work collaboratively, and their general level of preparedness for a rigorous graduate program of study.

Please ensure your name, title, email address, phone number and the name of the applicant is included at the top of the page.